

JOB DESCRIPTION

Position Title: Laborer I

Department: Field

Starting Pay Grade: 1

General Description of Work

This is routine, manual work - usually repetitive in nature. Performs duties primarily requiring physical exertion. Work involves the use of manual tools on routine tasks and occasional use of small power tools. The employee receives assignments orally and in detail, and the work is performed under supervision of a foreman or an incumbent of this or a higher position.

Duties:

The duties range over a large variety of District activities, including light and heavy physical labor, indoor and outdoor work, and work in groups or alone, depending on the nature of the assignment. Maintains water treatment and distribution system - cleaning, flushing, and other necessary maintenance; digs trenches with pick & shovel in repair of broken water mains; backfills and tamps dirt; mixes concrete, pushes wheelbarrow, moves debris, shovels asphalt and cuts asphalt or concrete with jackhammer; sweeps sidewalks, rakes leaves, cuts brush, trims hedges or weeds, and meter reading. Uses push type mower and weed eater; loads and unloads heavy material from trucks, moves or aids in moving heavy equipment. Does any additional work that may be required or requested. Services and cleans trucks as well as performs manual laboring tasks when there is a need; cutting of brush and mowing; laying of pipe and water leak repair. Completes daily reports. Required to carry an after hours pager when needed and be on 24 hour call. Does any additional work that may be required or requested.

Supervised by Foreman or General Manager.

Skills, Knowledge and Abilities: Some knowledge of hand tools and standard practices of labor operations. Ability to understand and follow oral instructions; ability to deal with people; ability to perform a variety of manual tasks; ability to perform heavy manual labor for prolonged periods, often under adverse climate conditions. Meet minimal physical and medical standards.

Education: Ability to read and write English and follow directions. Completed 8th grade of school. Valid West Virginia Driver's License required.