

JOB DESCRIPTION

Position Title: Construction Supervisor (Working)

Department: Field

Starting Pay Grade: 5

General Description of Work

Responsible for the operation of construction equipment. Work involves the safe and efficient operation of construction equipment in the maintenance of utility lines. Responsible to get equipment to and from job sites in compliance with traffic laws. Constant attention to safety of operation in order to prevent accidents. Work is performed in accordance with instructions received from foreman or General Manager; employees in this class will lend support to subordinate laborers and lower level equipment operators on specific jobs as may be needed.

Duties:

The duties range over a large variety of District activities, including light and heavy physical labor, indoor and outdoor work, and work in groups or alone, depending on the nature of the assignment. Supervises all construction activities, new extensions, and construction employees as directed by the General Manager. Operates construction equipment (backhoe, loader, boring equipment, trenchers, dump truck or comparable equipment); assists in water line repair and meter reading when needed. Must have ability to operate all classified equipment. Oversees construction vehicle and equipment maintenance and performs minor servicing and maintenance; refers major problems to General Manager. When not operating equipment, will operate some power tools, work to repair equipment, or work as a laborer or semi-skilled laborer. Works with crews on repairing utility lines when needed and will call out personnel in emergencies if the need arises. Completes daily reports. Required to carry an after hours pager when needed and be on 24 hour call. Does any additional work that may be required or requested.

Supervised by General Manager.

Skills, Knowledge and Abilities: Knowledge of capabilities of heavy equipment and mechanical operation; good knowledge of traffic and safety rules. Skill in operation of heavy motor equipment in all types of weather. Ability to troubleshoot the system and recommend remedial action. Ability to understand

written and oral instructions and communicate with subordinates; ability to make repairs and adjust heavy equipment; ability to estimate quantities and material needed for repairs; ability to perform assignments with a minimum of supervision; good physical condition.

Education: High School Diploma or equivalent. Five-year experience in operating heavy equipment. Possess a valid CDL License. Any equivalent combination of experience and training which provides required knowledge, skills and abilities. WV Class I Water Operators License and a PSC Meter Tester Certification required.